



# Opportunity Profile

ACCOUNTANT  
HYLAND

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NELSON/KRAFT  
AND ASSOCIATES

# EXECUTIVE SUMMARY

HyLand Properties is searching for a motivated and communicative accounting professional to join their team as Accountant.

Reporting to the Controller, the successful candidate will work well in a fast-paced, paperless environment as part of a finance team that is technologically driven. The Accountant will play a key role in ensuring accurate financial reporting, maintaining strong internal controls, and supporting continuous process improvement across the organization.

If you are a self-starter with an accounting background who thrives in an expanding, multi-company environment, we would love to connect with you!





# ABOUT HYLAND

HyLand was formed in 2012 to manage the donation of a large portfolio of rental and development properties across BC to Mennonite Central Committee (MCC).

The intent of the donor was to provide the basic necessities of those in greatest need around the world – and he believed that MCC had the right experience and track record to implement this vision.

HyLand functions like an endowment in preserving and growing the capital base and annually donating revenue back to MCC to fund its international relief and development programs. Part of HyLand's mandate is to facilitate similar legacy donations for those who would like to devote a portion of their wealth to help create a better world. The endowment principle ensures that these donations can continue to have an impact in perpetuity.

HyLand functions as a sophisticated real estate investor and is actively involved in land development, property management and ground-up construction. We are an ideal partner for individuals and organizations that have shared values and a desire to create projects that benefit the local community and the broader world.

# STRUCTURE OF HYLAND

MCC BC wholly owns HyLand and is the shareholder of the HyLand group of companies. MCC BC appoints the directors of the HyLand Board and related subsidiaries as needed. The HyLand Board is the oversight body of HyLand, and as such, it approves the goals, plans, policies and long-term direction of HyLand within the general parameters set by MCC BC as the shareholder.

For further information, visit HyLand's [website](#).





## Vision

HyLand's vision is to expand the mission of MCC, globally and locally, with income from donated and managed assets.

## Mission

HyLand manages a portfolio of property investments that produce profits annually for the benefit of MCC BC and encourages the receipt of business and property legacies for the support of MCC charitable activity.

## Purpose

HyLand is the vehicle for receipt of assets (land, businesses, or buildings), development, and operation of these businesses for the support of MCC's relief, development, and peace work, globally and locally.

# KEY RESPONSIBILITIES

- Preparation of month-end and year-end financial statements and analytical procedures including assisting the external accounting firm at year-end to ensure timely and accurate audit completion.
- Full G/L entries, reconciliations, and financial analysis for various companies in the group; ensuring compliance with accounting standards and internal policies.
- Preparation of bank reconciliations for various bank accounts.
- Balance sheet and intercompany reconciliations, including investigation and timely resolution of variances.
- Month-end journal entries and processes such as accruals, amortizations, and adjustments.
- Preparation and filing of GST and WorkSafe returns, ensuring compliance with all statutory deadlines.
- Payroll processing including benefits administration and reconciliation, as required.
- Preparation of lender reporting packages.
- Support other departments with their enquiries by providing financial insights and ensuring accuracy of financial data used in decision-making.
- Other related duties as assigned by the Controller and/or CFO, including participation in system upgrades, process enhancements, and special projects.

# QUALIFICATIONS

- Business degree with a major in accounting, preferred; an accounting designation (CPA or working toward CPA), a strong asset.
- Minimum of five years of accounting experience, preferably in a multi-company environment.
- Experience with Yardi Property Management software and/or property management/property development industry experience, an asset.
- Solid working knowledge of Microsoft Office Suite applications, including Excel, Word, and Outlook.
- Professional verbal and written communication skills.
- Ability to manage a high workload with excellent time management and ability to prioritize competing deadlines.
- Excellent organizational skills and strong attention to detail with a commitment to accuracy and continuous improvement.
- Excellent problem-solving abilities and a strong sense of personal responsibility and reliability.
- Ability and desire to work as part of a team while demonstrating initiative and the ability to work independently when required.

# OUR SEARCH TEAM



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604.614.2665

## **SHAWN PLUMMER** LEADING THE SEARCH

Shawn is a senior executive who, after 22 years in international relief and development, most recently served as President & CEO of Food for the Hungry Canada. With invaluable program and leadership experience, a history of managing large teams, as well serving as a board member himself, Shawn is well equipped to come alongside your organization to ensure you have the right leadership team in place to drive your future success.



[matt@nelsonandkraft.com](mailto:matt@nelsonandkraft.com)  
613.355.1412

## **MATT ROBBERSTAD** SUPPORTING THE SEARCH

Matt is an accomplished Talent Acquisition Manager with a strong background in the non-profit sector. With over a decade of leadership experience in recruitment and retention, he has a proven record of success. Matt has effectively managed end-to-end recruitment processes for a wide range of positions at Christian Horizons, a major faith-based developmental service organization in Canada. His extensive expertise in recruitment and selection enables him to identify the ideal candidates for various organizational roles.

# ESTIMATED SEARCH TIMELINE

While every search is dynamic and time frames are hard to predict, the following is an overview of the expected timeline and details for this search:

**Location:** Abbotsford, BC (onsite)

**Application Deadline:** March 3, 2026

**Short List Interviews:** ongoing

**Start Date:** TBD

**Salary Range:** \$70,000 - \$85,000

## HOW TO APPLY

Apply online at [nelsonandkraft.com/jobs](https://nelsonandkraft.com/jobs) with your cover letter and resume. You must be eligible to work in Canada.

Nelson/Kraft & Associates Inc. is an executive consulting firm that specializes in working with not-for-profits and for-profit businesses across Canada, assisting them in the placement of senior executives and directors.

Nelson/Kraft & Associates Inc. welcomes and encourages all interested applicants to apply for this position and is committed to the principles of diversity and inclusion in its hiring practices, and will only make distinctions among interested applicants in accordance with the applicable Human Rights legislation.

Nelson/Kraft & Associates Inc. also welcomes and encourages applications from candidates with disabilities. Accommodations are available on request for candidates taking part in the selection process. If you require disability-related accommodation during the recruitment process, please contact us.